



WILLAND PARISH COUNCIL

Clerk to Parish Council Mrs T Leaman, 11 Lower Town,
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THE MINUTES OF THE FULL MEETING OF THE PARISH COUNCIL HELD ON THURSDAY 12TH JUNE 2014 AT WILLAND VILLAGE HALL COMMENCING AT 19.00

PLEASE NOTE: All Council Meetings are electronically recorded in the interests of accuracy.

MINUTES

Present: Cllrs Ursell, Warren, Wilcox, Thompson, Firkins, Grantham, Myers, District Cllrs Chesterton, Evans, County Cllr Radford, Parish Clerk Tracy Leaman, 1 x member of the public

1. **Apologies:** Cllrs Mander, Phare, District Cllr Brandon
2. **Chairman's announcements:** Meeting recorded, Cllr Ursell welcomed the member of the public present who had expressed an interest in joining the Parish Council.
3. **Public questions:** None
4. **Minutes of the meeting held:** Thursday 8th May 2014, Proposed Cllr Thompson, Seconded Cllr Grantham that they be signed as a true and correct record, unanimously agreed.

5. **Matters arising:** None

6. Reports

Devon and Cornwall Police – no report due to the Police software being updated. PCSO Sims confirmed that the village is currently very quiet. Wilcox stated that cars were recently damaged in Fir Close and Somerlea.

District Councillors Chesterton explained two planning applications, Fir Close and Langarra. MDDC will retain the proposed properties in Fir Close for housing stock. Due to a change in regulation guidance the proposed CIL payment scheme will be will not be commencing on 1st June, the proposed new charges will go out for consultation soon. John Clark has compiled a list of 20 cases for next week's enforcement meeting, Cllr Warren will attend on behalf of the Parish Council.

District Cllr Evans – Audit committee is not happy with the waste report it received, a meeting has been scheduled to discuss future waste collection charges. District Cllr Evans has been contacted by Willand residents about the proposed Junction 27 development, he will assist in steering the group in the correct direction. The grass

cutting in the village has been done but will need doing again soon. Cllr Chesterton offered to request this. **Action District Cllr Chesterton**
 County Councillor Radford – updated the committee on the youth services and library consultations. County Cllr Radford confirmed that he will pay the £120.00 needed to purchase materials so Brian Holmes can repair the Finger Post sign – to be confirmed at the planning meeting on 26th June. The laying of new tarmac over weeds that had just been sprayed is being investigated as weeds are already growing through.

7. Round table update

Health & Safety – update Cllr Thompson Proposed accepting the Clerks risk assessment, Seconded Cllr Wilcox, unanimously agreed. The Litter Pickers risk assessment will be agreed at the next meeting. Once approved the assessments will have to be reviewed annually, following changes in the law or an accident. Following a discussion Cllr Wilcox Proposed, Seconded Cllr Warren, unanimously agreed that the Litter Picker should receive £100.00 per annum toward the purchase of personal protection equipment, it will be paid in two instalments and reviewed annually. **Action Clerk**

8. Finance

PAYMENTS

T Leaman	Office, internet and telephone	£21.00
Willand United	Allotment rent	£300.00
Charities		
Came and Company	Gables Insurance	£143.10
Ron Tucker	Plants for planters	£237.60
Countrywide	Jubilee Parish Field grass	£135.44
Gryffydd John Ringe	Architects preparation and drawing of survey	£1200.00
Ken Broom	BMX track strimming Churchyard grass x 2	£315.00
Jim Myers	Petrol – hedge trimming	£36.09
Brian Bussell	1 st payment of 3	£520.00
Bryan Vincent	Weed spraying	£450.00
Mike Phillips	Internal audit	£60.00

RECEIPTS

DCC	Grant payment – Gables	£6843.28
Cemetery	Fees	£1045.50
Magazine	Advertising	£1006.00

Cllr Warren Proposed, Seconded Cllr Wilcox accepting the month's payments, unanimously agreed.

Approval of 2013/14 accounts for external audit, Proposed Cllr Firkins, Seconded Cllr Wilcox, unanimously agreed

Annual Governance Statement accepted, Proposed Cllr Warren, Seconded Cllr Firkins, unanimously agreed.

- 9. The Gables:** Cllr Ursell explained the proposal he emailed to Cllrs, the three options, refurbishing, demolishing and rebuilding the same and a complete new build . Cllr Thompson Proposed, Cllr Myers Seconded accepting option 1 whilst keeping option 2 as a backup. Five Cllrs voted in favour, Cllrs Grantham and Warren abstained. Cllr Ursell confirmed he met with an accountant to discuss charities. A constitution and a mission statement need to be drafted, Cllr Warren offered to look as some information he has. The accountants can help draft the terminology to meet the Charities Commission requirements. The Parish Council can remain the sole trustee and will retain the freehold of the site for the village. Cllr Ursell will send a briefing note to all Cllrs. Cllr Warren sought and was given assurance that fund raising contacts recommended by District Cllr Evans will be taken up. Cllr Myers proposed holding a car boot sale on the site to raise the profile of the scheme. Cllrs Ursell stated that everything should be synchronised and a clear plan put in place. Cllr Firkins will draft posters requesting volunteers to clear the site. Cllr Warren confirmed the Community Payback competition, email forwarded to Cllrs 4th June, could assist with this. **Action Cllr Ursell, Warren, Firkins**

10. Meeting dates:

- Thursday 19th June – Finance and Administration committee and Community Sub Committee meetings
- Thursday 26th June – Planning and Environment committee meetings
- Thursday 3rd July – Community Sub Committee meeting TBC
- Thursday 10th July – Full Council and Planning committee meetings

11. Communications received:

- Email of thanks from parishioner re: Consultation of Mid Devon Local Plan Review to 2033 - Quicks Farm Proposal
- Email from parishioner: re the Consultation of Mid Devon Local Plan Review they submitted to MDDC
- Open space and Play Area Study – Mid Devon – map – to be returned by 16th May
- Allotment clear up day 7th or 8th June
- Outdoor fitness equipment – discussed at the Environment committee meeting 22nd May
- Village Hall committee email re village hall clock – forwarded to Cllrs 14th May – action required
- MDDC Tree Officer – 5 Day Written Notice for 19 Tamarind Willand – Oak tree – forwarded to Cllrs 15th May
- Apology received from Cllr Firkins – forwarded to Cllrs 22nd May
- Letter from the Diocese – emailed to Cllrs 2nd June
- MDDC - Community Payback Competition – forwarded to Cllrs 4th June – could utilise for the Gables
- Email from Parishioner re state of the village – forwarded to Cllrs 4th June
- DCC – Youth Services Review Update – forwarded to Cllrs 5th June

Meeting closed: 20:15

Cllr Ray Ursell