

WILLAND PARISH COUNCIL
draft
MINUTES FOR THE ANNUAL MEETING
ON THURSDAY 10 MAY 2007

Present: Cllr Mander, Cllr Perrett, Cllr B Taylor, Cllr Bush, Cllr Marrow and the Clerk.

1. Election of Chairman

Cllr Mander (Vice Chair) invited nominations for Chairman but none were received for current councillors. It was unanimously agreed to place this item on the next Full Council agenda when more councillors would be present.

2. Election of Vice Chairman –

Nominations were invited for Vice Chairman. Cllr Taylor proposed Cllr Mander which was seconded by Cllr Perrett. In the absence of a Chairman, Cllr Mander agreed to take the rest of the meeting.

Items 3 to 7 were agreed to be postponed until the next Full Council agenda.

3. Election of Planning Committee (Chairman to be elected at the first meeting of this committee) – agenda item next meeting.

4. Election of Environmental Committee (Chairman to be elected at the first meeting of this committee) – agenda item next meeting.

5. Election of Willand United Charities representative – agenda item next meeting.

6. Election of Willand Community Trust representative – agenda item next meeting.

7. Election of Village Hall Committee representatives – agenda item next meeting.

draft
MINUTES FOR THE FULL COUNCIL MEETING
ON THURSDAY 10 MAY 2007

1. Apologies

Cllr K Taylor, PC Davies, Cty Cllr Radford.

2. Minutes of the Meetings held:

- **Full Council 19 April**
- **Planning Committee 19 April**

The minutes were agreed as a true and correct record.

3. Matters Arising:

• **Parish Councillor Vacancies (5)**

There are currently 5 vacancies. Anne Warne, Sheila Eschle, Gordon Davis and Nigel Crawford have applied to be co-opted as Parish Councillors. The candidates were asked to leave the room whilst the candidates' applications were discussed. It was unanimously agreed that all candidates would be co-opted and were welcomed back into the meeting and issued with Declaration of Acceptance of Office Forms to be completed.

• **Parish Clerk Recruitment –**

Cllr Taylor provided an update from the recruitment evening held in April. Three candidates were interviewed, one of which was unanimously agreed as the most suitable candidate by Cllr Maynard, Cllr Marrow, Cllr Bush and Cllr Taylor. The Clerk stated that two subsequent applications had been received. Both applications were discussed but it was unanimously agreed that Trish Harrogate would be offered the post, to start on 21 May with handover until 31 May if necessary. Trish Harrogate to take all meetings from 21 May. The Clerk to advise all candidates accordingly.

• **Youth Club Extension –**

Sharon Walker from the Youth Club updated the meeting that they are awaiting some

quotes for the work including a set of professional building plans in order to get building quotes. The CCTV is working really well for the Youth Club.

- **Magna Housing – Park Street affordable homes –**

No additional information has been forthcoming. The Clerk to chase MDDC's Planning Department and ask Eddie Dennis what the last position was before he left.

- **Youth Shelter – update / additional lighting log 07139888**

Clare Tucker had updated the Clerk that the group of young people interested in decorating the youth shelter had made an application for funding to the Youth Opportunities Fund for the project. The original group of youngsters interested in actually doing the work has dropped out because they felt that the youth shelter was only being used as a urinal. Clare Tucker was delighted that CCTV was now working and felt this might help the situation. The Youth Committee urgently require a Treasurer that has to be an adult. Clare Tucker was going to ask the Chairman of the Youth Committee to write an article for the parish magazine directly asking for a volunteer for this vital post.

- **Picnic Bench – Playing Field / Victoria Close park, update –**

Both new picnic benches are in place now. The councillors thanked Cllr Mander for all his help with siting these benches.

- **Willand Preschool CCTV – update –**

Willand Preschool is reported to be very pleased with the CCTV systems which is now fully operational.

- **Churchyard Adoption – update / NALC Legal Topic Note / Diocese of Exeter / Willand PCC / DAPC**

The Clerk has consulted DAPC, the Diocese, Willand PCC and the Council discussed the information received. The DAPC sent some information from NALC suggesting that there are some disadvantages of the churchyard being adopted by the District Council. Cllr Bush expressed the original concerns of the Council that the dry stone wall and memorial safety issues continue to pose a significant reason to seriously consider the adoption process. It was agreed that further consideration was required and it was agreed to discuss again at the June meeting. The Clerk to circulate the NALC document to the new councillors.

- **Litter Collection by MDDC – update. Bin has been chased**

The Clerk reported that the wheelie bin promised by MDDC for the Litter Warden to make use of following their request for a change in litter distribution, has still not materialised. The Clerk has chased Gary Pilling on this issue.

- **Printing Services – update – no update**

- **MDDC Spring Clean –**

There are a number of flyers around the village. The litter pick will be 12 May at 10am. Clerk to advise MDDC about litter collection from cemetery on Monday 14 May. The Council thanked Cllr Crawford for organising this event.

- **Communities and Local Govt – Revised Code of Conduct –** The code will need to be adopted by the Parish Council by 1 October. To be forwarded to new councillors and decision to be made next month. Agenda item next meeting.

4. **Items to be reported:**

- **Devon and Cornwall Police** - no report received.
- **Mid Devon District Councillors** – none attended.
- **Devon County Councillor Radford** – apologies given.

- **Parish Lengthsman / Health and Safety –**

Areas for attention include the ditch running down side of Jaycroft the grids are congested with rubbish. Drains on Somerlea are still not functioning. Clerk to chase. Concerns were raised about the speed of vehicles in Jaycroft where people are walking with children and pets. It was unclear whether the stretch from the Old Village was in fact 30mph.

5. **Accounts:**

- **Cheque signing / bank transfer**

£98.70	Playsafety Ltd	Play area inspection
£36.61	Nina Ashley	Expenses
£200.00	Culm Voluntary Car Scheme	Donation
£30.00	Devon Playing Fields Assoc	Membership
£86.15	MDDC	Cemetery bin
£885.00	Astra Printing	May/June Magazine

- **Income this month to be added**

Income of £343.00 was received from the parish magazine and £203 from cemetery.

- **Cemetery Charges**

The charges have been increased by 5% as requested and will be distributed with the details of the new clerk shortly.

6. **Correspondence Received:**

- **Devon Wheels 2 Work**

A letter of thanks has been received thanking the Parish Council for the donation of £100.

- **Willand Preschool**

Willand Parish Council have been approached by the Preschool regarding out of hours provision for children in the village. The Council fully supported the idea.

- **DCC Minerals and Waste Development Framework – Consultation on Statement of Community Involvement (Submission Draft) – noted.**

- **Cider with Roadies from the Common Players –**

It was agreed that the information should be forwarded onto the school. Cllr Crawford to arrange.

- **RoSPA Play Area Inspection**

The Clerk reported that an issue has been highlighted relating to the roundabout in the playing field which had been identified previously, and dealt with by Miracle Design and Play. The Clerk has inspected the equipment. It was agreed that Cllrs Perrett and Crawford are to inspect the equipment too and report back next meeting so that a decision can be made. Agenda item next meeting.

7. **Public Questions**

It was suggested that a job description might be useful for the Chair and Vice Chair to encourage councillors to offer to take up the role.

Uffculme Road bus stop to be chased.

Items to be tabled:

DAPC Newsletter – May / June

The Playing Field – Spring 2007

Devontalk – Spring 2007

The meeting was closed at 9pm.