

WILLAND PARISH COUNCIL
draft
MINUTES FOR THE ANNUAL MEETING
ON THURSDAY 14 APRIL 2005

1. **Election of Chairman for the Parish Council**
Cllr Maynard was proposed by Cllr Harrogate and seconded by Cllr Adair.
2. **Election of Vice Chairman for the Parish Council**
Cllr Perrett was proposed by Cllr Adair and seconded by Cllr Harrogate.
3. **Election of the Planning Committee members (Chairman and Vice Chairman to be elected at the first meeting of this committee)**
It was agreed the committee would remain as before with the inclusion of Cllr Crawford and Cllr Davis.
4. **Election of the Environmental Committee members (Chairman and Vice Chairman to be elected at the first meeting of this committee)**
It was agreed the committee would remain the same.
5. **Election of Willard United Charities representative**
Represented by Cllr Hancock and Cllr Crook
6. **Election of Willard Community Trust representative**
Represented by Cllr Hancock

MINUTES FOR THE FULL COUNCIL MEETING
draft
ON THURSDAY 14 APRIL 2005

Present

Cllr Maynard, Cllr Adair, Cllr Crawford, Cllr Mander, Cllr Davis, Dist Cllr Dennis, Dist Cllr Ward, Dist Cllr Burgess, Cllr Tancock, Cllr Hancock, Cllr Harrogate, Cllr Perrett, the Clerk, E Lane and one member of the press.

1. **Apologies Cllr Crook PC M Davies Cllr Bush**
2. **Chairman's Announcements and Correspondence:**

DAPC - March / April Newsletter

An update was provided.

MDDC – Visit the newly opened Devon Records Office 23 May 2005

Cllr Crawford is to attend and Cllr Harrogate is hoping to attend. The Clerk to arrange.

Annual meeting of the District Council – Wednesday 4 May 2005

Invitation to attend the annual meeting of the District Council. Cllr Mander to attend.
Nominated by Cllr Maynard. The Clerk to arrange.

Local Councils Update – printed Annual subscription due

It was agreed to renew the printed copy of the Local Councils update. The Clerk to arrange.

Devon Association Parish Council - subscription renewal

It was agreed to renew membership. The Clerk to arrange.

New Chairman Training Day - 15 June 10.30am – 4.30pm

Cllr Maynard has previously attended this course.

New Councillors Training Day – 29 June 10am – 4pm

Cllr Crawford, Cllr Davis, and Cllr Harrogate hope to attend. Dates to be checked. The Clerk to confirm and arrange.

Annual meeting of Town and Parish Clerks with Senior Officers - 28 April 7pm

The Clerk to attend and arrange.

Willand Youth Club – donation required

Willand Youth Club are looking for a donation to upgrade the current equipment as well as funds towards decorating. It was agreed to donate £500 to be used against the structure of the building and not for replacing equipment. The Clerk to organise.

Do it for Devon 50– 50 fun-raising event

Devon Community Foundation are arranging a Fun-raising event held in Devon, week 28 May to 4 June. 50% profit is given to local charities. The Council agreed to support charities in the village.

Viridor Credits Environmental Company - letter of thanks

Thanks were given for the £320.00 donated towards the Village Hall Toilets Upgrade.

Devon Playing Fields Association – membership fees 2005/06

A cheque was raised to the value of £15.00 for membership.

Devon Calor Village of the Year Competition

It was agreed not to participate in this year's competition.

Culm Valley Swimming Pool – donation required

MDDC sent correspondence to all organizations in the geographical area where this facility would serve. It was agreed that although the Council were in support of the Pool, no budget was set in the precept. The clerk to inform.

PC World Business – Annual Laptop insurance renewal

Annual insurance is due to the amount of £109. Consideration was given to the fact that The Council is hoping to replace the laptop next year, so it was decided not to renew.

Willand United Charities – Donation request for the removal of tree

It was agreed that a donation of £188 would be paid towards the removal of a tree at the allotments. The Clerk to arrange.

Study of Exeter and Surrounding Area – Consultation Document

Cllr Davis took the questionnaire for completion. A copy to be returned to the Clerk.

3. Minutes of the Meetings held:

1 Full Council 10 March

2 Planning Committee 10 March

3 Annual Parish Meeting 24 March – update only

These minutes were agreed as a true and correct record.

4. Accounts:

1 Cheque signing

Number	Gross	Details	
	£300.00	Willand United Charity	Rent for Allotment
	£6.00	DAPC	Standing Order
	£5.25	David Maynard	Copy of Keys
	£5.42	South West Water	Trough in Allotments
	£495.50	DAPC	Membership
	£15.00	Devon Playing Fields Ass.	Membership
	£188.00	Willand United Charity	Work to tree in Allotment
	£35.00	Information Commissioner	Data Protection
	£28.20	J.Oliver	Stamps
	£500.00	Willand Youth Club	Donation
	£60.00	Local Council Update	Printed Version

2 Income this month

£352.00 has been received from the Parish Magazine and £24.00 from the Allotments.

5. Matters Arising:

Mid Devon District Councillors Burgess, Dennis and Ward

Dist Cllr Dennis

Dist Cllr Dennis reported that heras fencing has been sourced, so the planned work can now go ahead to the Allotments. The Clerk to contact Brian Bussell. The roundabout was given special status, but recently the area has become run down and badly maintained. The redundant Phone Box in Somerlea has been reported to BT for removal. 10–12 Affordable homes in the Park Street area are pending planning permission. The planned £40k – the exact figure is not yet known - from Westbury homes is now moving forward.

Dist Cllr Burgess

Broadpath is still on target for November. The Composter to start collecting in Sept.

Devon County Councillor Berry – reply to Orchard Way traffic problems

No apologies given.

Devon and Cornwall Police

Apologies given. A report was submitted. 34 reported incidents since AGM. 9 Crime related. Discussions are ongoing with regard to the parking problems opposite the Old School House and Willand Moor Road/Orchard Way. Major concerns were voiced by Mrs Lane over the way complaints were handled by the Police. Cllr Maynard asked for a meeting with the Inspector, PC Davies, and Mrs Lane. The Clerk to arrange.

Health and safety issues reported

Cllr Adair reported that Dog fouling was a problem at Jaycroft. Dist Cllr Dennis to contact the Dog Warden. Dog fouling was also a problem along the School Drive. The Clerk to write a letter to the Chair of Governors at the School. Children playing football around the garages in Fir Close are causing a disturbance. Dist Cllr Dennis to arrange for the missing sign to be replaced

Parish Plan Steering Group / Parish Plan update

Over 600 completed forms have been returned – 40%. Committee members are currently busy inputting data. All names have been forwarded to Catherine Simmons

of MDDC who have shown an interest in affording housing. When all forms are returned anyone interested in Neighbourhood Watch will be invited to a meeting with Alison Evans the Local Coordinator. The Clerk to arrange.

Parish Lengthsman– areas for attention

The Parish Lengthsman will be in Willand 25 April – 29 April. The Clerk to report work to be carried out in the area between Bramber Trailers to South View Close. The area between Tamars Drive and Oak Cres, opposite the footpath, is very overgrown, and moss covers the pavement. Gables Road, the sign is hidden in the overgrown hedge. The signs showing a new road lay out in Gables Road can now be removed. The footpath needs attention at the roundabout.

Youth Shelter/Goal Posts/Play Area Seat – siting to be discussed with school

The Youth Shelter is currently ready for siting meeting arranged for Monday 18 April 7pm. The Clerk to inform the school so they are able to send a representative. The seat to be ordered in Brown, delivery should be within 2 weeks. The Clerk to order.

Village Enhancement Planters – site meeting update

A site meeting was held on the 21 March. It was agreed 4 planters should be purchased and sited. One at the junction opposite the Esso garage, the second on the grassland next to the bus stop opposite the post office, the third on the left hand side of the junction from Willand Old Village. The fourth on the grass opposite the junction at the corner off Station Road and South View Road. The Clerk to contact Brian Bussell and Lionel Persey to obtain a quote for the work to be carried out. Quote required for the next meeting.

Willand Fair / Common Players – meeting update

A meeting was held on 15 March. 10 local representatives attended the meeting. It was agreed that the date for the Fair would be 27 August 3pm. The Common Players Performance at 7.30 pm A booking form has still not been received. The Clerk to chase. Entertainers and refreshments will be arranged. Stalls are available £10. A Budget was set for £250.00. Next meeting 3 May. A car boot has been arranged for 21 August.

Christmas Lights – update

At an initial meeting with Torbay Displays 3 areas were identified as suitable for mounted displays. 3 Lamp posts 25,26a and 27 at the cross roads in Silver St, 41 and 42 opposite the Esso garage, and a number of lamp posts at the roundabout. 6a 6b 7 7a 8 9 and 9a. A letter from A Ware, DCC, confirms that the columns on the roundabout and 27 would not be a problem, but all other columns required changing. He is looking into whether funds could be found from the street lighting budget or if additional funding would be required from the Parish Council. An estimate from DCC as to the cost of supplying and installing an approved timer/isolator to each lamppost will be received shortly. The Clerk to chase. Dist Cllr Dennis asked if there were any Village plans arranged to celebrate the 60th anniversary to mark the end of World War 1. The clerk to contact the Royal British Legion.

Multi Use Games Area – meeting update

A sub committee was formed. Cllr Davis, Cllr Perrett, Cllr Crawford and Cllr Harrogate. Cllr Maynard is to attend the 1st meeting this is to inform committee of developments to date. Cllr Maynard to speak to Sandra Philips of Entrust. The need for the muga has already been identified. 1st meeting of sub committee to be arranged before next Full Council.

Willand Allotment Holders Association – update

Dist Cllr Dennis has sourced the heras fencing, so work planned can now go ahead at the allotments. The Clerk to arrange.

Litters Bin Discussions

Mrs Horsfall reported that the bin in the Churchyard had still not been emptied. Dist Cllr Dennis reported the matter to MDDC, and the problem has now been rectified. At the AGM a request was made for a Litterbin along Jaycroft. A larger litterbin is requested opposite the Post Office. A Plan of sited litterbins is to be obtained by Dist Cllr Dennis and brought to the next Council Meeting. The Clerk inform Mrs Lane of developments.

Youth Centre – help required with recruitment

At the AGM Mr Upham reported an urgent request for New Committee members. Cllr Adair suggested the Parish Council arranged for a centre page advert in the Parish Magazine. The Clerk to arrange.

Bat Box Inspection Contribution – letter of thanks

A letter of thanks was sent to Mr and Mrs Lane for their contribution to the annual Bat Box inspection.

Emergency Plan - update

An email was received from Peter Brown at MDDC congratulating all those involved in writing an excellent example of an Emergency Plan. Cllr Maynard expressed concerns as to how the plan would be instigated should an Emergency arise The Clerk to contact Sue Lane to see if she would lodge, in a sealed envelope, a copy of the confidential document at the Post Office. To report back at the next Full Council meeting. Information in the plan is to be updated in February 2006

Mobile Skate Ramp

Three pieces of equipment are available at no charge from MDDC. Currently the Apex ramp is available. The area of Tarmac is to be measured at the site meeting for the Youth Shelter to see if it is of a suitable size and condition. Minimum size required 8mtr by 6mtr, but a larger area would be more beneficial.

5th Spur update

The land is currently owned by London Devonshire Trust. Cllr Maynard has spoken to Guy Langworthy of Langworthy Construction who is confident they shall soon own the land. Cllr Maynard has spoken to DCC to put forward suggestions that the Recycling Centre could be sited there. The Parish Council gave their full backing. Guy Langworthy is happy to attend the Full Council meeting in June to outline the plans of the site.