

**WILLAND PARISH COUNCIL
DRAFT MINUTES FOR THE FULL COUNCIL MEETING
ON THURSDAY 10 FEBRUARY 2005**

Present: Mr Maynard, Mr Perrett, Mr Hancock, Mrs Crook, Mr Mander, Mr Tancock, Dist Cllr Dennis, Dist Cllr Burgess, Mr Davis, Mr Bush, Mr Adair, Mr Crawford, Mrs Harrogate, Mrs Oliver and the Clerk.

Jan Shadbolt from Mid Devon District Council will be attending the meeting to make a short presentation on the Corporate Plan.

Mrs Shadbolt explained that the Corporate Plan was covering Forwarding Planning of MDDC. MDDC are expecting some bad press in forthcoming weeks following an Audit. A Corporate Plan 2005-10 has been prepared as a vision for the future. What sort of District Council are we and what makes the District good. Statistics show that crime is low and that there is good quality of health and the Mid Devon offers a good quality of life, with a low number of people on unemployment benefit. Housing cost is a real problem but the average wage is very low. Recycling rates are not good enough and the number of good council properties are poor. The number of youngsters leaving school with poor qualifications is an issue also. Activities for teenagers needs addressing. Sufficient shopping facilities needs addressing as well as cleaner streets. MDDC has to deliver Statutory Services and are restricted by the Government funding arrangement and therefore rely on the council tax to pay for other services.

MDDC is trying to sell the Corporate priorities:

Environment – recycling is a large priority as well as good air quality.

Affordable Homes – another 300 affordable homes planned in the District, reassessment of housing stock.

Deliver a well managed Council – review of the Councils basic structure. MDDC want to achieve upper quartile satisfaction in all the services sectors.

Community well being – working in partnership with all agencies to reduce the incidents of antisocial behaviour, increasing the amount of residents feeling safe in their homes. More industrial land is required in Tiverton, Cullompton and Crediton. Leisure services need to be affordable. MDDC need to be accessible to all targeting deprived wards.

Support Parish Councils in the implementation of Parish Plans.

Consultation is taking place now. Reallocation of funds is inevitable. A debate followed on a number of issues including recycling, affordable housing, Lidl superstore, Cullompton relief road and provision of public open space.

1. Apologies

PC M Davies, County Cllr Berry and Dist Cllr Ward.

2. Chairman's Announcements and Correspondence:

• **MDDC Local Development Framework Consultation – deadline 4 March**

It was agreed that Mr Perrett, Mr Bush and Mr Crawford would take one to review and complete and send off direct.

• **Best Kept Village Competition 2005 – deadline 1 April**

It was agreed that Willand would not take part this year.

• **Countryside Watch – invitation to become registered**

It was agreed that this information should be filed.

• **DAPC – January / February Newsletter**

An update was provided.

• **Freedom of Information Act 2000 – Authorisation**

The Clerk updated that the meeting that Willand were up to date on this matter.

• **Draft Community Safety Strategy – draft document only**

It was agreed to wait for the Consultation Document.

• **Birdscape News 2004**

A newsletter has been received.

- **Devon Local Access Forum – new members required / Annual Report**

It was agreed that the Council would not take part in this Forum.

- **Woodland Trust Work / Bats**

A holding letter has been received regarding the planned work at Meadow Park.

- **MDDC Precept Receipt Acknowledgement**

The Council's request for a Precept has been received. Confirmation has yet to be received.

- **The Playing Field Newsletter Winter 2004/05**

No one interested in taking this document.

- **Community Action of Energy Conference, 23 February, London**

Mr Bush would have been interested but is unable to attend.

- **Silvanus Services Limited – Contractor request**

The information to be kept on file.

- **DAPC – Planning Master Class, 13 April, Exeter Arms Hotel**

Mr Perrett would like to attend and a cheque has been raised.

- **Royal Mail – Willand Moor postbox**

A letter has been received stating that a post box could be added once the local authority.

- **Local Councils Update – now available on line to Parish Councillors**

Mr Mayard has utilised the site and found it useful.

- **Willand School Governing Body – letter received regarding youth shelter**

A letter has been received requesting input on the final siting of the new youth shelter. This was agreed by the Council and a site meeting including a representative from the Governing Body would be arranged once the youth shelter is manufactured.

- **Willand Village Hall Committee – letter of thanks**

A letter of thanks has been received for the contribution towards the toilet and kitchen upgrade.

- **DAPC – Cemetery Management Course – 10 May, 10am – 3pm Aylesbeare**

It was agreed that no one was able to attend.

- **DAPC – Royal Garden Party 21 July – nominations**

Mr Tancock and partner to be nominated. The Clerk to organise.

- **DAPC – Moving Parish Projects Forward Course – 3 March, Lydford**

This was passed to Mr Hancock for the Parish Plan Steering Group to consider.

3. Minutes of the Meetings held:

- **Full Council 13 January**
- **Planning Committee 13 January**
- **Emergency Planning Committee 25 January**

These minutes were agreed as a true and correct record.

4. Accounts:

- **Cheque signing**

Number	Gross	Details	
	£35.00	SLCC	Legal Handbook
	£219.00	Brian Bussell	Churchyard maintenance
	£320.00	Virador Waste Mgt Ltd	Village Hall Donation
	£40.00	Local Councils Update	Web Update Subscription
	£19.01	Viking Direct	Stationery
	£478.23	Avocet Press	Parish Plan Printing Costs

£20.00	DAPC	Jane Oliver Training
£54.95	LexisNexis	Local Admin Regulations

The above cheques were signed at the Emergency Planning meeting.

£94.00	Edge Designs	Software Support
£194.22	Inland Revenue	NIC and Tax
£45.00	DAPC	Planning Course
£23.52	Nina Ashley	Stamps

The above cheques were signed during the meeting.

- **Income this month**

Income has been received from Parish Magazine £546.00, Cemetery £279.00, Willand Village Hall £14.38 and MDDC Play Equipment Grant of £2,421.50.

- **Payroll for Mr Snell from April 2005**

It was agreed that his pay should be increased by 4%.

- **Payroll for Mrs Ashley from April 2005**

It was agreed that Mrs Ashley's pay would increase to SCP19 in line with NALC pay scales.

- **Payroll for Mrs Oliver from January and then from April 2005**

It was agreed that Mrs Oliver would receive SCP15 to 1 April and SCP16 after 1 April 2005.

- **Lloyds TSB mandate form**

The Clerk explained that some councillors needed to complete the form to enable them to sign for cheques.

5. **Matters Arising:**

- **Mid Devon District Councillors Burgess, Dennis and Ward**

- Mr Dennis**

MDDC has set its budget rate at 3.1%. This is to be ratified shortly. Some affordable homes are planned by a developer in Willand which is good news but this depends on some land purchase. Westbury site has really dragged on and the road has yet to be adopted. Some form of response is expected by 18 February. £34,000 should be in the bank shortly at MDDC for youth facilities.

- **Devon County Councillor Berry**

Apologies given. Mr Dennis provided an update on his behalf. DCC have allocated £750K to education and the highways budget has been reduced to a 10% of last years budget! £2.5M has been borrowed from one part of the budget to help young people get on the housing ladder off the homeless list.

- **Devon and Cornwall Police / Cemetery Reports**

Apologies given – no report received that we are aware of.

- **Health and safety issues reported**

The Clerk to chase Brian Bussell on the repair of the grass in play area.

- **Parish Plan Steering Group update**

The next meeting is Monday for stuffing envelopes ready for the Parish Magazine. Badges to be organised by Mr Maynard for identification purposes during collection.

- **Parish Lengthsman – areas for attention**

Sycamore and Tamarind verges are overgrown the grass has taken over, opposite side of the road to the pathway. Moss is a problem on the pathways of Elmside – Mr Hancock to confirm. The Clerk to organise.

Brian Bussell to be asked to clear the path from the Church out towards Rectory Close.

- **Youth Shelter**

Stoneman Engineering provided a revised drawing based on the request of the Clerk to provide a new one following the last meeting. The revised price is £5,300 plus VAT and flooring installation costs. It would have to be anchored. It was proposed that the shelter should be moveable. Concrete pad was

voted as the suitable base. It was agreed that the Clerk should organise manufacture as soon as possible. Site meeting to be agreed once the product has been manufactured.

- **Goal Posts**

Stoneman Engineering stated that the price was fixed and the goals would be superior to those standard purchase models. It was agreed Stoneman Engineering to be asked to manufacture the goal posts. Mr Maynard to negotiate the price based on the purchased of both Youth Shelter and the Goal Posts. The Clerk and Chairman to organise.

- **Village Planters – box type and quantity to be decided**

Mr John Holmes has stated to the Clerk that he would be interested in maintaining them. Mr Crawford, Mr Perrett, Mr Adair, Mr Mander and Mr Holmes agreed to meet and discuss suitable planters before the next meeting. It was agreed that the subcommittee to request the final budget from the Full Council at the next meeting. The Clerk to arrange a meeting Thursday 24 February 7.30pm.

- **Play Area Bench**

It was agreed that the Clerk to organise the seat and order as soon as possible model Phoenix from Glasdon. This may be able to be installed at the same time as the youth shelter with the concrete base being provided by Stoneman Engineering, costs to be investigated.

- **Willand Fair / Common Players**

A meeting is to be held on Tuesday 15 March at 8pm inviting individuals or organisations to meet and discuss stalls at the Fair. It was reported that Sole Traders cost £1,100 to hire. The Clerk to press Common Players about a start time late August.

- **Christmas Lights**

Meeting Saturday 12 February 10am at Village Hall car park for those that can attend.

- **Allotment Association – fencing issue update at corner, MDDC are investigating**

The Clerk provided an update that the Allotment Association were hoping to improve on the heras fencing currently in place.

- **Affordable Housing Consultation Day – Justin Roxburgh is booked for the April meeting**

This is to be confirmed subject to the Housing Needs Survey results.

6. Cemetery:

- **Grave Digging – Health and Safety update**

Mr Saunders has agreed to provide a method statement in due course.

- **Cemetery Charges – price revision decision for April 2005**

It was agreed that children 16 and under should be no charge in future. It was agreed that the Clerk is to compare the prices with Uffculme Parish Clerk. The decision to be made at the next meeting.

- **Grass and Hedge Cutting – contract revision**

It was agreed that an increase of 3% to be incorporated in the letter. The Clerk to add the Church Hall grass cutting to the contract. The Clerk to issue the revised letter.

7. Maternity Leave Timescale and Cover – application received

It was agreed that Mrs Oliver would be offered the temporary position. The Clerk to arrange the necessary paperwork.

8. Public Questions

Rev Horsfall's letter was read out during the meeting. Mr Dennis to speak to Dave Huxham about some of the issues raised and to report back to the meeting. The Clerk to write to the Post Office about providing a bin for their shoppers. Obstruction of public highway is Police business.

Items to be tabled:

What's On In Devonshire's Heartland

The meeting was closed at 9.30pm.