

Torrige, North, Mid and Devon Citizens Advice

Currently recruiting a Business Development and Public Relations Officer.

Are you, or anyone you know, interested in applying?

Salary: £25,000 PA

Hours: Full Time (37 a week)

Location: To be agreed with successful applicant

Closing Date: 30th March 2018

We are looking for an enthusiastic and dedicated individual to support the Charity's internal and external Business/Funding Development and PR.

This job will hold responsibility for developing new and innovative income streams to support the Charity's growth and compiling statistics for funders. This will also include liaising with local organisations, maintaining social media accounts and updating the Charity's website.

The successful candidate will relish a challenge and enjoy being part of a team. They will also have exceptional interpersonal and communication skills. Previous income generation experience in the third sector is desirable

If you, or anyone you know, would like to apply for this role please contact
Cindy@ruraldevoncab.org.uk

for an application pack. Completed application packs must be returned by 5pm on the 30th March 2018.